



MINUTES
SPOA BOARD MEETING
May 21, 2012

Open Forum 6:30 PM

There were no Open Forum items brought for before the Board.

Board Meeting 6:32 PM

- **Review and Approval of Minutes** –Jim Soden presented the Minutes of the April Meeting for Approvals. A motion to accept was made, seconded and unanimously approved.
- **Treasurer's Report** - Sharon Drobeck presented the Treasurers Report. Collection of Over-due Assessments is better than this time last year. We are in good shape with the Budget. A motion to accept was made, seconded and unanimously approved. A copy is attached
- **Committee Activity Reports** - George Graham presented the Report. A motion to accept was made, seconded and unanimously approved. A copy is attached
- **Old Business**
 - Clubhouse Security update - George Graham presented his recommendation for security signs. It will require at least three signs plus stickers for windows and doors. The Board approved the purchase.
 - Entrance Signs – Bo Garrett report that we need to have posts set at the two entrances. The Board directed that this be done. Bo indicated that this will be done next month.
 - Insurance – George Graham reported that he has requested quotes on Liability and Property Insurance from two agents. If we need more than two quotes, we would need to go outside the local area. The Board directed that we proceed with the two quotes.
 - Lawn Maintenance Contract - Bo Garrett did not feel that it would be practical for the Lawn Maintenance Contractor to water the trees using

our portable tank. Bo will approach the home owner at 100 Saddleridge Drive to see if he might be willing to provide water (hose connection) for watering the trees at the main entrance.

- Revised Bylaws - Jim Soden reported that the Revised Bylaws have been filed with the County and have been posted on the web. This Item is now closed.
- Proposed Procedure for Rule & Regs. Development – The Board approved, with corrections, and adopted the proposed "*Procedure For Developing And Adopting Rules And Regulations Including Fines And Penalties*". Jim Soden is to revise and post on the Web Page. George is to proceed with selecting his other team members. The initial list is to include:
 - Prohibition of hot work during burn ban periods.
 - Parking RVs, Campers and Boats in front of residences.
 - Not securing ACC Approval prior to starting work on improvements.
 - Not completing approved improvements within agreed to time.
- Clubhouse Door – George Graham reported that the door has been prepared for the hardware and one side has been painted. The other side will be painted this week and the door will be hung when the paint has dried.
- **New Business**
 - National Night Out – Bo Garrett reported that the National Night Out is coming up the first Tuesday in October. It was agreed that we will leave the planning and organizing, including the food selection, to the Neighborhood Watch Committee, but the Board will cover the costs.
 - SPOA Dues – Bo Garrett questioned if we should be doing more to collect the overdue Assessments. The Board did not concur, citing that the number that are past due is normal based on prior years. Additionally, we actually make money on the penalties and interest charges
 - Traffic Light at RR12 & 32 – Bo Garrett reported that the contract has been let and work should start shortly.
 - Emergency Exit at The North End of Mission Trails - Bo Garrett report that he received a call from the Hays County Attorney. The Attorney is working on the agreement with the Owner of the property adjacent to the subdivision, that the County will take title to the strip of land necessary for the exit. Once the agreement is secured, Saddleridge may proceed with installing a lockable gate.

3:11 PM
05/16/12
Cash Basis

Saddleridge Property Owners Association
Profit & Loss Budget Performance
April 2012

	<u>Apr 12</u>	<u>Budget</u>	<u>Jan - Apr 12</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Printer Cart.	0.00	50.00	0.00	50.00	100.00
Repairs	346.66		346.66		
Software	0.00		0.00	0.00	280.00
Website Hosting Fee	0.00	0.00	0.00	0.00	120.00
Total Miscellaneous	<u>422.00</u>	<u>50.00</u>	<u>442.00</u>	<u>75.00</u>	<u>750.00</u>
PEC Electricity	163.44	175.00	523.25	600.00	2,000.00
Taxes	0.00		1,717.67	1,800.00	1,300.00
Webpage Fees	0.00		0.00		0.00
Total Expense	<u>1,807.53</u>	<u>2,088.00</u>	<u>6,535.63</u>	<u>7,172.00</u>	<u>20,390.00</u>
Net Income	<u>-1,373.31</u>	<u>-1,053.00</u>	<u>3,610.16</u>	<u>6,143.00</u>	<u>610.00</u>

2:11 PM
05/16/12
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Profit & Loss Budget Performance
April 2012

	Apr 12	Budget	Jan - Apr 12	YTD Budget	Annual Budget
Income					
Clubhouse Usage Fee	50.00	50.00	175.00	150.00	400.00
HOA Dues Collected	192.00	900.00	9,504.00	11,800.00	19,580.00
Interest Earned	42.22	35.00	86.79	140.00	510.00
Resale Cert. Fee	50.00		100.00	75.00	300.00
Transfer Fees	100.00	50.00	150.00	150.00	650.00
Uncategorized Income	0.00		0.00		0.00
Total Income	434.22	1,035.00	10,015.79	12,315.00	21,440.00
Expense					
Accounting					
Accounting-Bookkeeper	160.00	160.00	640.00	640.00	1,920.00
Accounting-CPA	0.00		0.00	175.00	175.00
Total Accounting	160.00	160.00	640.00	815.00	2,095.00
Annual Septic Contract	0.00		0.00		250.00
Bank Charges					
Check Printing	0.00		0.00		75.00
Safe Deposit Box	0.00		40.00	40.00	40.00
Total Bank Charges	0.00		40.00	40.00	115.00
Clubhouse Expenses					
Cleaning	50.00	50.00	200.00	200.00	600.00
Cleaning Supplies	0.00	0.00	42.50	25.00	100.00
Clubhouse Furnishings	0.00		558.31		
Clubhouse Insurance	0.00		0.00		375.00
Clubhouse Outside Lighting	149.40		149.40	15.00	50.00
Heating and AC	0.00	0.00	0.00	0.00	150.00
Lighting	0.00	0.00	0.00	15.00	50.00
Maintenance Labor	0.00		0.00	100.00	400.00
Misc	0.00	0.00	32.28	0.00	0.00
Pest Control	102.84	105.00	205.68	210.00	420.00
Plumbing Repairs	0.00	0.00	0.00	75.00	250.00
Trash	0.00	85.00	81.59	170.00	340.00

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Water softener monthly maintain	22.95	23.00	91.80	92.00	280.00
Wellhouse Expenses	0.00		0.00	75.00	100.00
Clubhouse Expenses - Other	0.00		0.00	0.00	0.00
Total Clubhouse Expenses	325.19	263.00	1,361.56	977.00	3,115.00
Dues	0.00		0.00	0.00	0.00
Dues and Subscriptions	0.00		0.00		25.00
Food for Saddleridge Meetings					
Food for Annual BBQ	412.15	550.00	412.15	550.00	550.00
Neighborhood Watch	0.00	0.00	0.00	0.00	400.00
Total Food for Saddleridge Meetings	412.15	550.00	412.15	550.00	950.00
Improvements					
Landscaping					
Entrance	0.00	200.00	0.00	200.00	400.00
Lighting	0.00		0.00	50.00	200.00
Plants	0.00	75.00	0.00	175.00	360.00
Total Landscaping	0.00	275.00	0.00	425.00	960.00
Wellhouse Improvements	0.00		0.00		100.00
Total Improvements	0.00	275.00	0.00	425.00	1,060.00
Insurance-HOA Liability	0.00		0.00		510.00
Insurance, D&O	0.00		0.00		3,000.00
Lawn Maintenance	324.75	330.00	1,299.00	1,320.00	3,960.00
Legal-Attorney Fees	0.00	250.00	0.00	500.00	1,000.00
Mailings	0.00	35.00	0.00	70.00	300.00
Misc	0.00		70.00		
Miscellaneous					
ACC Office Supplies	15.85	0.00	15.85	25.00	100.00
Copying	0.00		0.00		50.00
Legal Records	0.00		20.00		50.00
Office Supplies	59.49		59.49		50.00
Plaque	0.00		0.00		0.00

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COMMITTEE ACTIVITY REPORT

Date: April 2012

Chairperson: **Architectural Committee**
Rick Cardenas 847-7363

Did not report.

Chairperson: **Maintenance Committee**
Tom Bender 722-3243

Door is in (as we know); but Tom and the committee are bogged down with their lives and jobs, and may not get to the door project for a couple of weeks..

Chairperson: **Landscape Committee**
Ron Steel 392-0542

Nothing new to report.

Chairperson: **Clubhouse Committee**
Linda Rivera 722-3528

Two rentals for April; but one was a no-go at the last minute (the April 5 bunco).

Chairperson: **Neighborhood Committee**
Cecil Gibson 847 0207

Did not report.

Chairperson: **Website Committee**
Joe Williams 847 0390

Did not report.

Chairperson: **Nomination Committee**
Open

Chairperson: **Property Owners Committee**
Francis Savage 847 0955

Did not report.