

# Saddleridge Home Owners Association

## Minutes of the Meeting of the Board of Directors

**June 14, 2000**

### Opening of Meeting

The June meeting of the Board of Directors began at 7:00 PM. In attendance were Ron White (President), George Peterson (Vice-President) and Lee Gibson (Secretary-Treasurer). Ron White met with the Maintenance Committee and George Peterson met with the Architectural Committee prior to the Board Meeting. Details of those meetings are outlined under the appropriate category below.

### Review and Approve Minutes of Last Meeting

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The minutes from the Board Meeting of May 20, 2000 had been approved on-line and posted on the website on May 25, 2000

### Review and Approve Current Agenda

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The current agenda was reviewed and Ron White motioned for approval and it was seconded by George Peterson.

### Old Business

1. Review statuses of legal issues – Lee Gibson has completed the application for HOA liability insurance with DeMasters-Daniel Insurance Company in Wimberley. The application has been submitted for a price quote. Ron White motioned, and George Peterson seconded, that we table the discussion until bids are received.
2. Review of assigned responsibilities (By Committee):

**Maintenance Committee:** Ron White met with committee members prior to the Board Meeting on June 14, 2000. Responsibilities were assigned based on committee members' expertise. The water well at the clubhouse is still broken which is a

high priority for the committee to have repaired. Culligan did come service their equipment. A list of tasks that are required were discussed and prioritized. It was agreed that any repairs, for any committee, that exceed \$100 would require Board approval.

**Clubhouse Committee:** Lee Gibson discussed back up plans to help Barbara Wilson maintain and reserve the clubhouse. Lee will do the post inspections after resident use and return deposits if the clubhouse is left in satisfactory condition. The Board did agree to waive the daily fee for the children's playgroup since they are not actually using the clubhouse for these activities. The Board also agreed that clubhouse usage dates remain posted on the website. Lee will come up with a "roster of duties" related to the Clubhouse upkeep and rotate these duties among all members on the Clubhouse committee to ensure continuity. A list of tasks to be completed by each resident after use will be posted at the clubhouse to ensure that deposits are returned.

**Neighborhood Committee:** Lee Gibson met with the Neighborhood Committee on June 13, 2000. Plans were made for the August 1<sup>st</sup> National Night Out for the Neighborhood Watch Program. Sheriff Don Montague and Sgt. Alan Bridges will attend this meeting as well as assist the committee in defining block captain criteria, which will be discussed at the NNO Meeting. Flyers will be distributed by July 15, 2000. The Committee also discussed implementing the "New Neighbor Greeting" program as well as developing a quarterly newsletter regarding information in SaddleRidge.

**Architectural Committee:** George Peterson met with the Architectural Committee on June 14, 2000 prior to the Board Meeting. They discussed on-going activities as well as a method to develop a process for looking for new candidates to rotate on to the committee. Various alternatives were discussed for this process, including web site postings. Wink Dickey is continuing work on a database to store all information related to Architectural Committee activities, i.e. house plans approved, lot number, builder, etc. This will enable Committee members to retrieve information electronically based on selected criteria.

The Board agreed to convert the extra room in the Clubhouse to a file area for the Architectural Committee. Separate locks will be installed to ensure security of the area.

**Homepage/Database Committee: George Peterson expressed concern about the clubhouse calendar not being up to date on the website and this will be discussed with Barbara Wilson. George wants to ensure we keep the database updated as currently as possible with dues payments. He is also concerned about a back up for database activities. We still need members on this committee.**

# Broken Sign Status at South entrance: We are still awaiting

Feedback from the original contractor that made the signs and hope that will occur soon.

**Nomination Committee:** Ron White continues to recruit residents for this committee. The election is scheduled for October so The Board is concerned about getting this committee staffed. He will continue to recruit to get all positions filled. Tentative dates for the fall election meeting are September 30<sup>th</sup> or October 14<sup>th</sup>.

It was motioned by Ron White and seconded by George Peterson that we post the residential committee listing on the website to recruit more residents to volunteer and help out.

3. All delinquent dues accounts were turned over to the MPB Collection Agency on June 7, 2000. As of today, 7 residents have submitted payment. The agency will send another letter out in 30 days if payment is still not received. After that, it will be reported to the applicable credit agencies and liens could be filed against each owner's property for non-payment of assessments.
4. Broken Sign Status: The original contractor has not responded to our request to date. He was waiting to see if he could obtain the stone. The Maintenance Committee has taken on the task to resolve the sign issue.

## **Review Monthly Financial Statements**

Lee Gibson presented the bank statement and reconciliation for review. The association has no outstanding debts other than normal trade accounts, which are paid as incurred. Lee also presented the 2000 Budget Status for review. As of 6/14/2000, the HOA is only \$800 in the red versus the \$3,300 we were at on April 29<sup>th</sup>. Once we apply what the Collection Agency transmits, the budget will be in the black!! Ron White motioned for approval and George Peterson seconded the motion.

## **New Business**

1. Lee Gibson motioned and Ron White seconded, that any seller and/or Mortgage Company pay \$20.00 for copies of the SaddleRidge Deed Restrictions and By-laws. All buyers receive these documents upon closing and the HOA should not bear the expense of copying and transporting papers to various entities, as this is the seller's responsibility. It was also agreed that there would be a 3-day turnaround for transmission of these documents as well as completion of a Resale Certificate for any request.

## **Beginning Agenda for July Meeting**

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1. Status of Resident Committee Request for Volunteers
  2. Clubhouse Calendar Status on Website
  3. Clubhouse Water Well Status

4. Liability Insurance Quote Status

**Adjournment**

Adjournment was motioned and unanimously approved at 10:10 PM.

Previous month's minutes: [January](#) [February](#) [March](#) [April](#) [May](#)

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