



**MINUTES of the  
SPOA BOARD MEETING  
March 21 , 2011**

**Attendees**

The following persons were present for the meeting:

Geoff Goetz - Board President	Nanette Krakow - Board V.P.
Sharon Drobeck - Board Treasurer	Jim Soden - Board Secretary
Pat Caballero - SPOA ACC (part time)	

**Open Forum – 6:30 pm**

- Pat Caballero reported on recent activities of the Architectural Control Committee. He reported that Letters of Violation had been sent out to two property owners. Both concerned not completing construction in a timely manner. Neither letter has been responded to as yet.
- There was no other open forum issues

**Board Meeting**

- **Review and Approval of Minutes**  
Minutes from February 21 meeting were approved without change.
- **Treasurer's Report**
  - Sharon Drobeck presented the Treasurer's Report and balance sheet for February.
  - Sharon reported she had discovered that an item on the Balance Sheet list as funds in a 'CD' were actually in an uninsured Money Market Account. She requested that the Board allow here to move those funds into a secure CD. The Board approved moving the funds.
- **Unfinished Business**
  - Geoff Goetz reported on the quote from Rick Kaspar for removal of the Clubhouse rear door and sealing of the opening. The Board approved acceptance of the quote and Geoff is to proceed.
  - The issue of security lighting for front porch is on going. Geoff is working on resolving.
  - Geoff reported that new "burn ban" signs could be purchased from the Texas Department of Justice through our Fire Department at a cost of \$31 each. The Board approved the purchase of two and Geoff will proceed.

- Sharon reported that not all of the Clubhouse keys have been recovered and that one person has not responded to her request. Another attempt will be made, but we may need to have the Clubhouse re-keyed and start over with issuing new keys.
- Geoff has e-mailed an electronic copy of the "Board Responsibilities" to all Board Members. Board Members are to review and update. Changes are to be sent of Jim Soden for consolidation and posting in the website.
- Review of the committees, committee structure, committee members and committee responsibilities and goals is ongoing. Information will be updated on the web pages when available.
- **New Business**
  - The Newsletter had been completed and sent to the property owners. The Board felt that Nerissa Oden had done a excellent job on this and were pleased with the final version.
  - Details for April meeting and Picnic were discussed.
    - Nanette will pick up the BBQ from Fuschak's on the morning of the meeting. She is to verify if paper plates, plastic ware, napkins, and ice tea is included. If not we will have to purchase separately.
    - Sharon will secure volunteers to provide desserts.
    - Jim will purchase soft drinks and any other items need on the Friday before the meeting. Other Members are to let Jim know what will be needed before that Friday.
    - Geoff will purchase the ice on the morning of the Meeting.
    - Geoff and Jim will meet at the Clubhouse at 10 AM on the day of the Meeting to set up the tables and chairs.
  - Geoff announced that the Saddleridge "yard sale" is planned for April 9<sup>th</sup> and will be at 511 Saddle Ridge Drive rather than the Clubhouse.

There being no other business the meeting was adjourned.